

## **FOR ATTENTION OF SHAREHOLDERS HOLDING SHARES IN PHYSICAL FORM**

Dear Shareholder (holding Physical Share Certificate),

### **Sub: Furnishing of PAN, KYC details and Nomination by holders of physical securities**

SEBI has vide [Circular No. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated November 3, 2021](#) read with [SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/687 dated December 14, 2021](#), mandated furnishing of details of PAN, email address, mobile number, bank account and nomination by holders of physical securities. Further, it is stated that folios wherein any one of the cited document / details are not furnished or made available **on or after April 01, 2023**, the relevant folio(s) shall be frozen by the Registrars and Transfer Agent of the Company (RTA).

**Effective January 1, 2022, shareholders will not be eligible to lodge their grievance or avail service request from the RTA unless PAN, KYC and Nomination documents/details are received.**

All shareholders who have not furnished the documents/details viz., PAN, E-mail address, mobile number, bank account and nomination are requested to send the documents given below:

- PAN, Address, Email Address, Mobile Number, Demat account details and Bank Account details should be furnished in Form No. ISR 1 ([Click here for Form No. ISR1](#));
- Nomination details should be furnished in Form SH-13 ([Click here for Nomination related forms](#))

The hard copies of the duly executed forms along with relevant documents/details should be sent to our RTA at the following address:

**Shri S. P. Venugopal, Vice President / Shri Mohammad Salar, Senior Manager**  
**KFin Technologies Private Limited,**

**Unit: Infomedia Press Limited**

Selenium Tower B, Plot 31-32, Gachibowli,

Financial District, Nanakramguda,

Hyderabad - 500 032

**Tel:** +91-40-6716 1708 | **Toll Free No.:** 1800-309-8998 (From 9:00 a.m. to 6:00 p.m. on all working days) | **E-mail:** [implinvestor@kfintech.com](mailto:implinvestor@kfintech.com)

Alternatively, you can submit the e-signed forms and relevant documents/details through your email id.

As required by the Income Tax Authorities, please link your PAN and Aadhaar by **March 31, 2022 or any other date as may be specified by the Central Board of Direct Taxes**, if not linked earlier, to avoid freezing of your folio.

**Please also note that after December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and / or Prevention of Money Laundering Act, 2002.**

You may get in touch with our RTA for any queries or assistance in this regard.

For Infomedia Press Limited

Sd/-

**Tasneem Cementwala**

Company Secretary and Compliance Officer